

FISCAL COURT REGULAR MEETING: Woodford County Courthouse
Tuesday, June 25, 2024, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, John Gentry, Darrell Varner, Kelly Carl, William Downey,
Mary Ann Gill, and Jackie Brown

ABSENT: Magistrate Larry Blackford

PUBLIC COMMENT

The Committee of the Whole met prior to the Regular Meeting June 25, 2024 and allowed public comment from neighbors in the Milner Road and Tyrone Pike area to voice their opinions and concerns regarding the Rail Explorer business.

President of the Local Farm Bureau, Jeremy Dotson spoke to request permission from the court to use the county park for the Woodford County Rodeo on the 16th and 17th of August 2024.

1. A motion was made by Judge/Executive James Kay and seconded by Darrell Varner to approve the request from the Kentucky Farm Bureau to use the county park for the Woodford County Rodeo August 16 – 17, 2024.

VOTING AYE: All Present

MOTION CARRIED

APPROVAL OF MINUTES

2. A motion was made by Jackie Brown and seconded by Kelly Carl to approve the minutes from the Regular Meeting of June 11, 2024, as presented.

VOTING AYE: All Present

MOTION CARRIED

COMMITTEE REPORTS

The Personnel Committee met prior to the Regular Meeting on June 25, 2024, with all members in attendance. The committee recommended approval of the job description and duties for the Air Curtain Burn Box Operator and begin the hiring process. Outside of the Personnel Order, Director Sherri McDaniel made the request to hire Ryan Maxberry as the Equipment Operator at the Solid Waste and Recycling Center. The committee also recommended adoption and approval of the FY 2024-2025 Salary List and Personnel Order.

3. A motion was made by John Gentry and seconded by Kelly Carl to accept the recommendation of the Personnel Committee to approve the job description and duties for the Air Curtain Burn Box Operator position at the Solid Waste and Recycling Center as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

4. A motion was made by Kelly Carl and seconded by John Gentry to accept the recommendation of the Personnel Committee to advertise and begin the hiring process for the Air Curtain Burn Box Operator position at the Solid Waste and Recycling Center.

VOTING AYE: All Present

MOTION CARRIED

5. A motion was made by John Gentry and seconded by Kelly Carl to accept the recommendation of the Solid Waste and Recycling Director and Personnel Committee to accept the recommended applicant, Ryan Maxberry, for the Equipment Operator position at the Solid Waste and Recycling Center.

VOTING AYE: All Present

MOTION CARRIED

6. A motion was made by Jackie Brown and seconded by Kelly Carl to adopt and accept the recommendation of the Personnel Committee to approve the Salary List for FY 2024-2025 as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Personnel Order

7. A motion was made by John Gentry and seconded by Liles Taylor to approve the Personnel Order as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

The Committee of the Whole met prior to the Regular Meeting June 25, 2024. The committee suspended rule to allow public comment. They approved the second reading of Ordinance 2024-03 – Amended Administration Code, recommended the second reading of the budget for FY 2024-2025 for Woodford County be held in the Regular Meeting. The committee also accepted the audit for FY 2022-2023. Action taken is reflected in the minutes from the Special Meeting of June 25, 2024.

Proposed Second Reading of Ordinance 2024-04 Woodford County Budget FY 2024-2025

8. A motion was made by Liles Taylor and seconded by Kelly Carl to approve the second reading of Ordinance 2024-04 an ordinance relating to the budget for Woodford County for FY 2024-2025 and to authorize the Judge/Executive sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

REPORTS

J. Henry Duncan, representing the Board of Elections, wished County Clerk, Sandra V. Jones a happy birthday and thanked her for her many hours of dedication and service to Woodford County.

County Clerk, Sandra V. Jones – Clerk Jones asked the court to approve Resolution 2024-10 relating to additional HAVA funds and approval of the Order of Allowance for the Assessment Appeals Board.

9. A motion was made by Kelly Carl and seconded by Liles Taylor to adopt Resolution 2024-10 a resolution authorizing the filing of FY 2025 Physical Security, HAVA Application with the KY State Board of Elections for up to \$8,300.00 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Order of Allowance for the Assessment Appeals Board

10. A motion was made by John Gentry and seconded by Darrell Varner to approve the Order of Allowance for the Assessment Appeals Board as presented and to authorize payment. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

At this time the court held a moment of silence in honor and memory of the South-Central Regional Director of the Kentucky Department of Libraries and Archives, Larry Barnett.

Treasurer, Melody Traugott– Treasurer Traugott reported the financial status through June 21, 2024, with a total cash amount of \$20,855,791.18 less ARPA restricted funds of \$3,400,851.12, less Sheriff asset forfeiture funds of \$275,360.15 less County Clerk storage fees of \$18,222.47, less opioid settlement funds of \$270,411.82, leaving an adjusted money market checking account balance of \$16,890,945.62.

11. A motion was made by Darrell Varner and seconded by Mary Ann Gill to approve the quarter end transfers as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

12. A motion was made by Kelly Carl and seconded by Mary Ann Gill to authorize the Treasurer to close the Visa account with Community Trust Bank and request a limit increase on the current Visa account with Stock Yards Bank and Trust Company.

VOTING AYE: All Present

MOTION CARRIED

13. A motion was made by Liles Taylor and seconded by Mary Ann Gill to authorize the Treasurer to apply for an additional credit card through Stock Yards Bank and Trust Company that's dedicated purpose is for Amazon purchases only and cease using the "pay by invoice" on the Amazon account and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Solid Waste and Recycling Center Director, Sherri McDaniel

14. A motion was made by Mary Ann Gill and seconded by Liles Taylor to accept the recommendation of the Solid Waste and Recycling Director to accept the bid from Clean Earth in the amount of \$51,325.90 for the Household Hazardous Waste Event and \$12,200.00 for non-oil-based paints. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

15. A motion was made by Jackie Brown and seconded by John Gentry to approve the contract between the Woodford County Fiscal Court and Clean Earth of Calvert City, Inc. for collection, disposal and hauling for the 2024 Household Hazardous Waste Event and to authorize the Judge/Executive sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Preventative Maintenance Contract with Perfection Group

16. A motion was made by William Downey and seconded by John Gentry to approve the certified maintenance agreement between the Woodford County Fiscal Court and Perfection Group for a three-year term and to authorize the Judge/Executive sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Emergency Management Director, Drew Chandler

17. A motion was made by Mary Ann Gill and seconded by Liles Taylor to approve the Grant Terms between Marathon Community Investments Program and the Woodford County Fiscal Court for a Satellite Connectivity Grant in the amount of \$1,500.00 as recommended by the Emergency Management Director and to authorize the Judge/Executive sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

18. A motion was made by William Downey and seconded by Liles Taylor to approve the use of the Woodford County seal in GovDeal's marketing communication material. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

GENERAL ORDERS AND UNFINISHED BUSINESS

Claims

With no objection from the court, the claims due will be paid.

19. A motion was made by John Gentry and seconded by Kelly Carl to approve the claim from the Visa in the amount of \$497.14 for the Sheriff's office using asset forfeiture funds. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

20. A motion was made by Jackie Brown and seconded by Kelly Carl to ratify the June 14, 2024, email vote approving the claim from Visa in the amount of \$6,836.05 and \$1,092.32. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Transfers

21. A motion was made by Mary Ann Gill and seconded by William Downey to approve the transfers as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Young and New Farmer Program – No action taken at this time.

Huntertown Road 4-Way Stop – No action taken at this time.

NEW BUSINESS

MOA – Food Pantry – No action taken at this time.

Clifton Road Property Lease Agreement

22. A motion was made by John Gentry and seconded by Jackie Brown to approve the Lease Agreement between Alex Cheak and the Woodford County Fiscal Court for the property located at 265 Lower Clifton Road and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Medical Cannabis – No action taken at this time.

Adjournment

With no objection, the meeting adjourned at 6:35 p.m.

ATTEST:


Jordan Molla-Coyle, Fiscal Court Clerk


JAMES KAY
JUDGE/EXECUTIVE